

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

### Members:

#### Faculty/Voting

Angela Amaya (SLPC)  
 Akihiko Hirose (SLPC)  
 Barbara Zingg (STEM)  
 Elizabeth Owens (STEM)  
 Craig Kutil, Chair (STEM)  
 Jill Oliveira (SS) - Absent  
 Michael Sato (A&H)  
 Elizabeth Wing Brooks (A&H)  
 Marsha Vernoga (BHAWK) - Absent  
 Lucas Hasten (SLPC)- Absent  
 Erick Bell (BHAWK)

#### Non-voting/Ex. Off. Members

John Armstrong- Absent  
 Don Carlson - Absent  
 Stuart McElderry  
 Nan Ho - Absent  
 Amir Law  
 Andrea Migliaccio - Absent  
 Tamica Ward- Absent  
 Elizabeth David- Absent  
 Madeline Wiest

#### Guests:

Tracey Coleman, Debbie Fields, German Sierra,  
 Dan Marschak, Melissa Korber, Dyan McBride,  
 Ariana Colmenares

### Approved Minutes

1. Call to Order 2:33pm Craig Kutil, Chair
2. Review and Approval of Amended Agenda Craig Kutil

#### **MSC: Bell/Owens/Approved**

**Corrections:** KIN DV1: Springboard Diving- TOP Code: 0835.00- Physical Education, Discipline: Physical Education

3. Review and Approval of Minutes (April 1<sup>st</sup>, 2019) Craig Kutil

#### **MSC: Owens/Wing-Brooks/Approved**

4. Public Comments (This time is reserved for members of the public to address the Curriculum Committee. Please limit comments to three minutes. In accordance with the Brown Act, the Curriculum Committee cannot act on these items.)

Ariana Colmenares stated that she hopes to be the new student government senator to the Curriculum Committee.

5. First Reading of Curriculum Proposals/ Presentations:

#### • New Credit Courses:

- **BUSN X86 (Management Principles- 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: BUSN 40 with a minimum grade of C.** TOP Code: 0506.00- Business Management\*. SAM Code: C. **Discipline: Business or Management.** (Start Date: Spring 2020)
- **BUSN X87 (Organizational Management and Leadership- 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: BUSN 40 with a minimum grade of C.** TOP Code: 0506.00- Business Management\*. SAM Code: C. **Discipline: Business or Management.** (Start Date: Spring 2020)

- *BUSN 86 & 87 Presented by Tracey Coleman-* BUSN 86 is being established in collaboration with the business faculty and the business advisory committee to meet industry soft skill needs. The course provides an understanding of the role of management and how to develop plans and execute strategies in pursuit of organizational goals. BUSN 87 is in response industry partners to meet the growing demands for employment gaps with particular soft skills. There will be a certificate aligned with existing courses with an additional course of management principles. The department is assessing the structure of the current supervisory certificate to those of industries needs that better align with a leadership and management certificate. This course highlights key criteria used in assessing the viability of an organizational action plan, and the role of leadership in managing constructive change processes. These courses will move forward for voting.

- **CIS 44 (IT Fundamentals+ - 2 Units, 2 Units Lecture) O, 1X, DE, CSU T.** TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)

- **CIS X64 (Data Visualization Tools- 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 54 with a minimum grade of C.** TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)
  - *CIS 44 & X64 Presented by Debbie Fields-* CIS 44 is mirrored to NCIS 244. This course is a career pathway for high school students and a foundational course for many other IT courses. Students will be able to get a pre-professional certification. NCIS 244 may not be effective until Fall 2019, as should be entered in to COCI as the same time. Also, its noncredit category should be workforce preparation based on new guidelines from the Chancellor's Office. CIS X64 is the second of four courses that will lead to a certificate in analytics. SF Bay Area region has indicated that there a demand for students with these skills. All three courses will move forward for voting.
- **FST 24 (CO 2E Wildland Incident Operations for Company Officers-2.5 Units, 2.5 Units Lecture) O, 1X, CSU T. Prerequisite: Must be a current firefighter.** TOP Code: 2133.00- Fire Technology\*. SAM Code: B. **Discipline: Fire Technology.** (Start Date: Spring 2020)
- **FST 25 (Instructor 1-2.5 Units, 2.5 Units Lecture) O, 1X, CSU T. Prerequisite: Must be a current firefighter.** TOP Code: 2133.00- Fire Technology\*. SAM Code: B. **Discipline: Fire Technology.** (Start Date: Spring 2020)
  - *FST 24 & 25 Presented by German Sierra-* These courses are part of the Company Officer program. These courses will move forward for voting.
- **HUMN XX2 (Introduction to Film Studies- 3 Units, 3 Units Lecture) O, 1X, AA/AS GE: Humanities, CSU T/GE: C1- Arts & C2-Humanities, UC T, IGETC: 3A- Arts & 3B –Humanities.** TOP Code: 1599.00- Other Humanities. SAM Code: E. **Discipline: Humanities.** (Start Date: Fall 2020)
  - *Presented by Elizabeth Wing-Brooks-* New core course for the Film Studies programs. Will replace eventually HUMN 44. Introduction to film aesthetics, styles, and devices, as well as film theory and critical approaches to film analysis. Overview of film history, in addition to film production, technology, and distribution. This course will move forward for voting.
- **THEA 55 (Movement for the Actor- 1 Unit, 1 Unit Lecture) GR, 1X, CSU T.** TOP Code: 1007.00- Dramatic Arts. SAM Code: E. **Discipline: Drama/ Theater Arts.** (Start Date: Spring 2020)
  - *Presented by Dyan McBride-* This course is designed to use movement and gesture for furthering skills in character development, enhancing the actor's understanding of their body as a tool for communication. Course will be part of the future conservatory. This course will move forward for voting.
- New Noncredit Courses:
  - **NCIS 244 (IT Fundamentals+-36 Hours, 36 Hours Lecture) P/NP, DE, Short Term Vocational.** TOP Code: 0702.00 – Computer Information Systems\*. SAM Code: C. **Discipline: Vocational (Short-Term): Noncredit.** (Start Date: Spring 2020)
    - *Presented by Debbie Fields-* See CIS 44
- Course Modifications:
  - *Substantial Changes:*
    - **CIS 80 (Introduction to Programming Concepts and Methodologies- 3 Units, 2.5 Units Lecture, .5 Units Lab) O, 1X, DE, AA/AS GE: Communications and Analytical Thinking, C-ID# ITIS 130.** Strongly Recommended: CIS 50. TOP Code: 0707.10- Computer Programming\*. SAM Code: D. **Discipline: Computer Information Systems.** (Start Date: Spring 2020)
      - *Presented by Debbie Fields-* Reactivation of deactivated courses. Will be changed to a new course proposal. This course will move forward for voting.

- **FST 20 (CO 2A Human Resource Management for Company Officers-2.5 Units, 2.5 Units Lecture)** O, 1X, CSU T. **Prerequisite: Must be a current firefighter.** TOP Code: 2133.00- Fire Technology\*. SAM Code: C. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 21 (CO 2B General Administrative Functions for Company Officers-1.5 Units, 1.5 Units Lecture)** O, 1X, CSU T. **Prerequisite: Must be a current firefighter.** TOP Code: 2133.00- Fire Technology\*. SAM Code: C. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 22 (CO 2C Fire Inspections and Investigation for Company Officers-2.5 Units, 2.5 Units Lecture)** O, 1X, CSU T. **Prerequisite: Must be a current firefighter.** TOP Code: 2133.00- Fire Technology\*. SAM Code: C. Discipline: Fire Technology. (Start Date: Spring 2020)
- **FST 23 (CO 2D All-Risk Command Operations for Company Officers-2.5 Units, 2.5 Units Lecture)** O, 1X, CSU T. **Prerequisite: Must be a current firefighter.** TOP Code: 2133.00- Fire Technology\*. SAM Code: B. Discipline: Fire Technology. (Start Date: Spring 2020)
  - *FST Courses Presented by German Sierra-* Prerequisite updated to “Must be a current fire fighter and meet educational requirements for Firefighter 1 and Firefighter 2 certifications.” Prerequisite updated so that firefighters to do not have to pay money in order to join the program. These courses will move forward for voting.
- **KIN DV1 (Springboard Diving- 1-2 Unit, 1-2 Unit Lab)** O, 4X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. Strongly Recommended: KIN SW1 with a minimum grade of C. TOP Code: 0835.00 – Physical Education. SAM Code: E. Discipline: Physical Education. (Start Date: Spring 2020)
- **KIN LG (Lifeguarding—1.5 Units, 1 Unit Lecture, .5 Units Lab)** O, 1X, LPC GE AA/AS: Kinesiology, CSU T/ GE: E, UC T. **Strongly Recommended: KIN SWF1 with a minimum grade of C. TOP Code: 0835.70- Aquatics and Lifesaving\*. SAM Code: C. Discipline: Kinesiology.** (Start Date: Spring 2020)
  - *Presented by Craig Kutil-* KIN DV1- Updating skills analysis, methods of evaluation, and typical texts. KIN LG requisite, TOP Code, SAM Code, & discipline. There was discussion whether the course number for KIN LG should be a number, as course is theory based. These courses will move forward for voting.
- **MUS 38 (Applied Lessons- 1 Unit, 1 Unit Lab)** O, 4X, LPC AA/AS: Humanities, CSU T, UC T, C-ID# MUS 160. Corequisite: MUS 8A or MUS 8B or MUS 10A or MUS 10B or MUS 12 or MUS 14 or MUS 15 or MUS 16 or **MUS 44** or MUS 45 or MUS 46A or **MUS 46B** or **MUS 48**. TOP Code: 1004.00- Music. SAM Code: E. Discipline: Music. (Start Date: Spring 2020)
  - *Presented by Dan Marschak-* One-on-One lessons course required for the Music AD-T. Corequisite is to make sure that students are concurrently enrolled in a music theory or ensemble course. Adding new ensemble courses. Multiple corequisites cannot be added into Banner, so instructors manually check for each students. This course will move forward for voting.
- **TABLED- THEA 12 (Film As Art & Communication- 3 Unit, 2.5 Unit Lecture, .5 Units Lab)** GR, 1X, **DE**, AA/AS GE: Humanities, CSU T/GE: C1, UC T, IGETC: 3A. TOP Code: 1007.00- Dramatic Arts. SAM Code: E. Discipline: Drama/ Theater Arts. (Start Date: Fall 2020)
- *Nonsubstantial Changes:* Craig Kutil stated that the courses titles below have been updated and skills analysis completed. These courses will move forward for voting.
  - **DANC 6A (Choreography For The Stage A- 2 Units, 2 Units Lab)** O, 1X, CSU T/GE: E, UC T. Strongly Recommended: DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C. TOP Code: 1008.00 – Dance. SAM Code: E. Discipline: Dance. (Start Date: Spring 2020)
  - **DANC 6B (Choreography For The Stage B- 2 Units, 2 Units Lab)** O, 1X, CSU T/GE: E, UC T. Strongly Recommended: DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C. TOP Code: 1008.00 – Dance. SAM Code: E. Discipline: Dance. (Start Date: Spring 2020)

- New Credit Programs: Fall 2020
  - **Company Officer Certificate of Achievement** (14 Units, Program Goal: CTE, TOP Code: 2133.00 – Fire Technology\*, Start Date: Fall 2020)
    - *Presented by German Sierra-* The primary audience for this course of study is Professional Firefighters who wish to be promoted within their Fire Agencies to the rank of Lieutenant or Captain and above. This course of study is a requirement of State Fire Training in order to complete the Company Officer certification track. This program will move forward for voting.
  - **Film Studies AA** (18-20 Units in the Major/ 60 Units Total, Program Goal: Local- Transfer Preparation, TOP Code: 06012.0- Film Studies ( including combined film/video\*, Start Date: Fall 2020)
  - **Film Studies Certificate of Achievement** (18-20 Units Total, Program Goal: Local- Community Needs, TOP Code: 06012.0- Film Studies ( including combined film/video\*, Start Date: Fall 2020)
    - *Film Studies Programs Presented by Elizabeth Wing-Brooks-* These programs are new local programs designed to offer students an introduction to the history, analysis, and art of filmmaking. Students will learn about the development of film as an art form, cinematic language, the impact of film on modern media and contemporary culture, and various approaches to film criticism. Depending on their interests, students can also choose to explore the following areas of film studies: basic film production, acting for film, the intersections between film and theater, the music of great film composers, multimedia reporting, or major global cinema traditions and directors. Other than the new core class HUMN XX2, all of the other courses are already offered by the college. Students are already interested in this program. These programs will move forward for voting.
- Modified Credit Programs: Fall 2020
  - **Radio Communications Certificate of Achievement** (18 Units, Program Goal: CTE, TOP Code: 0604.10- Radio\*, Start Date: Fall 2020)
    - *Presented by Melissa Korber-* Previously a Certificate of Accomplishment. Additional courses added (MSCM 32C) and course sequence reordered. This program will move forward for voting.
- Course Deactivations: Spring 2020-Craig Kutil stated that the courses have not been offered in a long time and their deactivation was requested by department faculty. These courses will move forward for voting.
  - **CIS 46: Game Programming: 2D and 3D**
  - **CIS 63: Advanced Project Management**
  - **CS 46: Game Programming: 2D and 3D**

## 6. Voting on Curriculum Proposals

- New Courses:
  - **CIS 61 (Business Data Analytics-** 3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 54 with a minimum grade of C. TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
  - **CIS 81D (Security Services in the Cloud-**3 Units, 3 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 81A with a minimum grade of C. TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)
  - **CIS 82A (AWS Cloud Practitioner Certification Prep-**2 Units, 2 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 81A with a minimum grade of C. TOP Code: 0702.00- Computer

Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)

- **CIS 82B (AWS Academy Cloud Solutions Architecture Certification Prep-** 2 Units, 2 Units Lecture) O, 1X, DE, CSU T. Strongly Recommended: CIS 82A with a minimum grade of C. TOP Code: 0702.00- Computer Information Systems\*. SAM Code: C. Discipline: Computer Information Systems. (Start Date: Spring 2020)

**MATH 58 (Geometry-** 3 Units, 3 Units Lecture) O, 1X. Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C. TOP Code: 1701.00- Mathematics, General. SAM Code: E. Discipline: Mathematics. Basic Skills, One Level Below Transfer. (Start Date: Spring 2020)

**Motion to APPROVE New Courses:**

**MSC: Bell/Zingg/Approved**

- Modified Courses:

- **KIN 5 (Sports Management--** 3 Units, 3 Units Lecture) GR, 1X, DE, CSU T. TOP Code: 1270.00 - Kinesiology. SAM Code: E. Discipline: Kinesiology. (Start Date: Spring 2020)

**Motion to APPROVE Modified Courses:**

**MSC: Owens/Amaya/Approved**

- GE/Transfer Pathways:

- **CIS 61: Business Data Analytics-** CSU T
- **CIS 81D: Security Services in the Cloud-** CSU T
- **CIS 82A: AWS Cloud Practitioner Certification Prep-** CSU T
- **CIS 82B: AWS Academy Cloud Solutions Architecture Certification Prep-** CSU T

**Motion to APPROVE GE/ Transfer Pathways:**

**MSC: Sato/Zingg/Approved**

- Requisites:

- **CIS 61: Business Data Analytics-** Strongly Recommended: CIS 54 with a minimum grade of C.
- **CIS 81D: Security Services in the Cloud-** Strongly Recommended: CIS 81A with a minimum grade of C.
- **CIS 82A: AWS Cloud Practitioner Certification Prep-** Strongly Recommended: CIS 81A with a minimum grade of C.
- **CIS 82B: AWS Academy Cloud Solutions Architecture Certification Prep-** Strongly Recommended: CIS 82A with a minimum grade of C.
- **MATH 58: Geometry-** Prerequisite: MATH 110 with a minimum grade of C or NMAT 210 with a minimum grade of C.

**Motion to APPROVE Requisites:**

**MSC: Owens/Sato/Approved**

- Distance Education:

- **CIS 61: Business Data Analytics**
- **CIS 81D: Security Services in the Cloud**
- **CIS 82A: AWS Cloud Practitioner Certification Prep**
- **CIS 82B: AWS Academy Cloud Solutions Architecture Certification Prep**
- **KIN 5: Sports Management**

**Motion to APPROVE Distance Education:**

**MSC: Amaya/Zingg/Approved**

- Discipline – Spring 2020:

- **CIS 61: Business Data Analytics-** Computer Information Systems

- **CIS 81D: Security Services in the Cloud**- Computer Information Systems
- **CIS 82A: AWS Cloud Practitioner Certification Prep**- Computer Information Systems
- **CIS 82B: AWS Academy Cloud Solutions Architecture Certification Prep**- Computer Information Systems
- **KIN 5: Sports Management**- Kinesiology
- **MATH 58: Geometry**- Mathematics

**Motion to APPROVE Amended Disciplines:**

**MSC: Sato/Owens/Approved**

- **Administrative/Technical Modified Programs: Fall 2020**

- **Occupational Safety and Health AS**
- **Occupational Safety and Health Certificate of Achievement**

**Motion to APPROVE Administrative/Technical Modified Programs:**

**MSC: Owens/Sato/Approved**

7. Reports

- **Chair's Report**

**Craig Kutil**

Craig Kutil stated that the Curriculum Committee will meet on the 5<sup>th</sup> Monday of April, as well as the following Monday. There is still a lot of curriculum coming the committee this semester, especially noncredit business, kinesiology, and the courses for the elementary teacher education ad-t. On April 4<sup>th</sup>-5<sup>th</sup> he attended the CIAC Conference in Sacramento. On Wednesday he will be meeting with the Articulation Officer at CSU East Bay to get Tes training. In July, he will be attending the Curriculum Institute with Madeline Wiest and future Curriculum Chair Elizabeth Owens. The articulation CB coding changes may hopefully be put off for one year.

8. **Good of the Order:** Craig Kutil thanked the Curriculum Tech Reviewers for commenting more on curriculum proposals in CurricUNET.
9. Adjournment at 3:50 pm
10. Next Regular Meeting (April 29<sup>th</sup>, 2019)