



ACADEMIC SENATE MINUTES

March 27, 2024 | 2:30 – 4:30 pm | Room 21147 + zoom

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.

❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

LPC Academic Senate Quorum: 8

Non-Voting Members:

President: Ashley Young
Student Government: Aanya Joshi
Faculty Association: Heike Gecox

Voting Members:

President-Elect:
Vice President: Collin Thormoto
Secretary: Christina Lee
Treasurer: Ashley McHale
BSSL: Robin Roy, Daniel Cearley
A & H: John Kelly, Catherine Suarez
STEM: Jennifer Siders, David Montelongo
PATH: Scott Miner
Student Services: Christina Lee, Julie Nguyen
Part Time Representatives: Jeff Judd, Valerie Connors

- 1. Call to Order:** meeting called to order at 2:30 pm and quorum established.
- 2. Confirmation of Senators attending by Zoom:** none
- 3. Review and Approval of Agenda:** motion to approve: moved (Ashley McHale)/seconded (Catherine Suarez) discussion: move items 10.5 and 10.4 before 8. Reports /approved as amended. Motion to open review of agenda (Ashley McHale)/second (Catherine Suarez)/discussion: move 9.3 Credit by Exam subcommittee report ahead of other reports/approved as amended.
- 4. Review and Approval of Minutes (March 13,2024) (attachment)** motion to approve: moved (Ashley McHale)/seconded (Catherine Suarez)/approved
- 5. Public Comments (3 minutes):** *This time is reserved for members of the public to address the Academic Senate. Please limit comments to 3 minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.* NONE
- 6. Action Items:** none
- 7. Consent Items:** motion to approve consent items 7.1 and 7.2: moved (Colin Thormoto)/seconded (Julie Nguyen)/approved
 - 7.1 District M & O supervisor hiring committee: Daniel Cearley
 - 7.2 Curriculum Changes: 3.18.2024 (attachment)
- 8. Reports**
 - 8.1 LPC Student Government (Aanya Joshi): LPC SG had to move their election timeline back to coordinate with Chabot (students at both colleges can vote for the student board trustees). Question about sharing preliminary results; this information is not yet addressed.
 - 8.2 CTE (Melissa Korber):
 - 8.3 SLO Committee (John Rosen): (attachment) Some committee members raised issues on the membership, which is being changed: removing the non-voting member, who will attend by invitation only; the chair will not be a voting member; adding classified curriculum specialist;

and student service representative changed to classified. *The revised charge will be new business at the next meeting.*

8.4 Program Review Committee (Nadiyah Taylor):

8.5 CEMC/DEMC (Ashley Young): there is a committee with members from Chabot, LPC and the district to work on what DEMC members should have available to determine the budget split in the future. Nan Ho: there is a line for credit and how to calculate FTEF. Productivity is being looked at. The information is being developed for ease of understanding.

Enrollment: we started fast track 2, and that census not yet available. LPC has 15.38% growth since last spring. Productivity is high at 450; the fill rate before census is 86%. We have an IR report on fast track 2: the fill rate is 98%. Student needs are being monitored and there is a plan for reaching students with current information.

8.6 Faculty Hiring Prioritization (Christina Lee): the committee met for an emergency replacement for computer science and recommended immediate replacement. The president, due to budget constraints, decided not to move forward. The committee is advisory to the president who makes the final decisions.

8.7 District Technology Committee (Jeff Judd): the migration has occurred; there have been some issues but for the most part it went well.

8.8 Guided Pathways (Kristy Woods): there are four positions which are now closed and will move to hiring committee. Our voting has changed for chairs: one faculty and two classified. Dashboards have moved forward, and there is an LPC prototype which has sent to the district for feedback.

Presentation for Projects 2024-2025 (attachment): this is regarding the legislative requirement regarding student placement for math courses. This has been under discussion for some time. The AB 1705/928 information will be live on the website and in Banner. Title V changes will require students to have a math course and not use their high school math course. They have identified majors requiring Calculus 1. Kristy presented the data that went into this legislative decision. We need to encourage students to take Calculus 1 their first semester, and they can retake if necessary. We will educate students about withdraw dates and making challenges to retake courses.

This is not just a math department problem, we all need to express “Caring Campus” and support students to persevere to achieve their goals.

8.9 Professional Development Committee (David Powers): Flex Day attendance google form is due Friday; reports to be sent to division deans by Rifka Several.

8.10 Division reports

A & H: What is happening with the compressed calendar?

8.11 Treasurer (Ashley McHale): more donations for classified appreciation have come in; remind divisions to provide gift cards (\$10-\$20) and items for giveaways.

8.12 President (Ashley Young)

Commencement readers: readers list is completed.

ID Verification Business Workflow (attachment): this chart shows the CCC Apply workflow.

9. Old Business

9.1 Part time faculty event updates (Ashley Young): Ashley Young shared the updated schedule of presentations. Michelle Gonzales will be asked to present a DE workshop. There could be a panel of faculty who have successfully applied for classified and administrative positions. Spaces to hold the event are not available until after finals. Suggestion that this event happen at the beginning of next semester; we will need a current list of the part time faculty. Question about the FA presentation to new faculty. Reschedule the discussion for next meeting.

9.2 Classified Appreciation event updates (Ashley Young, Catherine Suarez, Ashley McHale, Valerie Connors): lunch, centerpieces and donations

The caterer is confirmed (Tacos Valdez). Catherine can get some centerpieces.

Classified appreciation division gift coordinators:

- A & H: Catherine Suarez
- BSSL: Dan Cearley and Robin Roy
- Student Services: Christina Lee
- STEM: Ashley McHale
- PATH: not present

9.3 Academic Senate subcommittee updates:

- Credit by Examination (Craig Kutil): the forms are updated and they will go through CurricuNet in the Fall. The workflow is simplified.

They are working on formulating what it means to check exams for bias: there needs to be a checklist involving linguistic justice.

In the Fall Craig will attend division meetings for education and training. Faculty need to submit CPL requests, and Craig will review these. Be proactive about any courses in your discipline that could use CPL or credit by exam.

They are looking at CTE funding for evaluation hours and finding space options to create a regular schedule for the exams. Melissa may be able to be the proctor.

Discussion about the meaning of bias on exams; this is not clearly established at other institutions. Comment: People outside of the program should check for bias. A rubric for scoring needs to be developed. CPL is part of Title V regarding students not taking courses for prior learning.

- AI and Student Plagiarism
- Common Syllabus
- Part time Faculty Equity
- Increasing Faculty Diversity
- Faculty Professional Development to Increase Student Retention and Completion

10. New Business

10.1 Senate Elections Committee report (John Kelly and Christina Lee): they will seek nominations after spring break. These are usually sent out in April.

10.2 Examination and discussion of our constitution/bylaws and the election of Senate President (Ashley Young): We changed our bylaws and they do not cover our current situation. Our president-elect will not continue as president due to the needs in the library. Discussion about Ashley being confirmed by vote at the next meeting as an action item.

10.3 Board Retreat Presentation: Equity at LPC (attachment): Ashley Young shared this presentation. The board of trustees requested Dr. Foster make a response. This should be an Academic Senate priority going forward. Question about actual numbers, the presentation has percentages.

10.4 Academic Senate resolution in support of a compressed academic calendar (Scott Miner): this issue was brought up at his PATH division meeting. This has been discussed before in the context of the opposition resolutions presented by classified senates and student senates at both colleges. Post-recommendation to the chancellor: does the academic senate want to issue a statement?

A resolution needs general consensus; would we achieve this without input from all divisions? Is there a general interest to opening the conversation again?

Aaliyah reported on the discussion from Student Government: they looked at populations of students who would be negatively affected, and sample schedules which extended the school day. They felt a larger focus group should have been used.

What statement could be issued that reflects the various opinions of the academic senate? Scott: we should issue a statement that expresses the variety of concerns/opinions. Some faculty were in favor of the compressed calendar. Should this be presented as “pros and cons?” Or “glad it is not going through; sad it is not going through; need much more information and data.” Ask your

divisions for short statements capturing their ideas. Request that the IR department send a statement about their expressed concerns.

10.5 Climate Action Plan (Dan Cearley) (attachment) Dan presented the Climate Action Plan for 2024, which is part of the Facilities and Sustainability website.

1. Directives and timeline
2. Operations (how changes will be implemented) guidelines are provided from 2025-2030
3. Planning and administration
4. Academic involvement
5. Engagement and leadership in the community
6. Future actions

The last action plan was made in 2010, created by Climate Corps Fellows. The majority of greenhouse emissions came from commuting, second was heating, third was electricity from PG&E. All California state entities are requested by the CCC Chancellor's office to address our greenhouse emissions, with benchmarks set.

This plan will inventory and create 5-year benchmarks. Our report will be co-created with Chabot. The five pillars for change for California state institutions:

- Reduce petroleum usage
- Increase renewable energy by 50%
- Increase efficiency in buildings
- Reduce methane gas emissions
- Managing landscapes to store carbon

The 2018 baseline was updated from 2010 report through an internship program. Results still were commuting as the highest contributor with some offset by solar energy.

We need to establish a sustainability office at LPC, to be the hub for resources and materials to reach our goals.

Academic goals include expanding climate focused curriculum, and encouraging sustainable teaching practices and climate literacy,

Engagement includes identifying community partners.

Future reporting will include the office of research, planning and institutional effectiveness, creating a checklist and tracking for facilities and operations. We will participate in sharing with other institutions and adjusting our models.

Review sections for academics and engagement, as these pertain to faculty.

Earth Week is April 15 – 19, with a keynote speaker on Wednesday: Dr. Gordon Holtgrieve a former LPC student and now tenured professor at University of Washington. A student roundtable and Livermore, LPC and industry climate action plans will be presented.

This will be on the agenda for next week, as an Academic Senate resolution developed by Dan Cearley, to be presented to the board of trustees next month.

See the Executive Summary attachment reviewed at the meeting (click on the QR code).

Question about emissions from commuting: we achieved free bus passes pre-Covid and this will be addressed again. Part-time faculty will get IDs, so will be eligible for bus passes. Carpooling will be investigated. Comment that public transportation is not always possible due to the increase of commute time. The cost implemented for EV charging stations will be examined. We need more data collection on many of the factors that contribute to the benchmarks. Creating awareness is key and we need to pay attention to equity factors. Question about actions on reducing waste (there was a waste study done by interns already).

11. Announcements/Information Items

12. Adjourn: meeting adjourned at 4:33 pm.

13. Next Meeting: April 10, 2024